

## **Danbury Public Library Wifi Hotspot Lending Policy**

The Danbury Public Library has established a Wifi hotspot lending program to help bridge the digital gap in our community between those who have high-speed internet access and those who do not. With this program, students can use the internet for help with homework and projects, employees can travel with reliable internet access to meetings and presentations, and patrons can have home access to the library's digital resources such as our databases, eBooks, streaming music and movies. Additionally, more patrons will be able to take advantages of our technology lending program, which provides free checkouts of iPads, and Roku boxes, and more with a Danbury Library card.

The Library is not responsible for any liability, damages or expense resulting from use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from use of device. Any use of the device for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited.

Wifi hotspots may be borrowed by Danbury Library card holders ages 18 and above with Library cards in good standing (i.e. library card is not blocked due to unpaid fines or lost material). Checkout is limited to one per household at any given time. The Library reserves the right to refuse service to patrons who abuse equipment or who are repeatedly late in returning electronic devices.

Wifi hotspots are available at the Main Info Services desk during library operating hours. They may be reserved by placing a hold online or by calling the library. Devices will be held for three days. If the device is not picked up by the end of the third day, the hold will be cancelled and the device will move to the next person in line. In order to borrow a hotspot, the patron's Library card must be presented and the patron must complete an Electronic Device Agreement. Once a hotspot is checked out to a patron, it becomes the responsibility of that patron per the Electronic Device Agreement.

Hotspots may be borrowed for two weeks. Renewal is allowed once provided there is no hold list. Devices must be returned in person to the Main Info Services desk and never to another library or in the book drop. Devices returned in the book drop will result in a \$10 fine. If damage to the device is discovered by Library staff, these costs will be added to the patron's account. The overdue cost for the item is \$10.00 per day up to the full cost of the item. If a hotspot is not returned, the borrower will be charged a \$200 replacement cost. If devices are not returned in a timely manner, civil and criminal action will be taken. If the borrower fails to pay the replacement cost for a lost device, they will be banned from the library.

Three (3) late returns for any device checkout will result in being permanently banned from borrowing all devices.