

Danbury Public Library Tablet Lending Policy

The Danbury Public Library has established a tablet lending program to familiarize patrons with a new form of Library material. In addition, the program gives patrons the opportunity to discover and understand how a tablet can be used as an individual device for personal use. Tablets will be loaded with material and applications chosen by library staff, and patrons will have the opportunity to suggest applications.

Tablets may be borrowed by Danbury Library card holders ages 18 and above with a valid library card in good standing (i.e. library card is not blocked due to unpaid fines or lost material). In order to borrow a tablet, the patron's Library card must be presented and the Main Info Services desk and the patron must complete an Electronic Device Agreement. Once a tablet is checked out to a patron, it becomes the responsibility of that patron per the Electronic Device Agreement.

Tablet checkout is limited to one per household (per device) at any given time. The Library reserves the right to refuse service to patrons who abuse equipment or who are repeatedly late in returning electronic devices. Tablets are available at the Main Info Services desk during library operating hours. They may be reserved by placing a hold online or by calling the library. Devices will be held for three days. If the device is not picked up by the end of the third day, the hold will be cancelled and the device will move to the next person in line.

The Library is not responsible for any liability, damages or expense resulting from use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from use of device. The Library is not responsible for downloaded content on the device. Any use of the device for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited.

Tablets may be borrowed for three weeks. Devices may be renewed once provided there is no hold ist. Tablets must be returned in person to the Main Info Services desk, and may not be returned to another library or in the book drop. Devices returned in the book drop will result in a \$10 fine. At the time of return, the tablet will be inspected by Library staff. If damage to the tablet is discovered by Library staff, these costs will be added to the patron's account. The overdue cost for the item is \$10.00 per day up to the full cost of the item. If the borrower fails to pay the replacement cost for a lost tablet, they will be banned from the library. If devices are not returned in a timely manner, civil and criminal action will be taken.

Three (3) late returns for any device checkout will result in being permanently banned from borrowing all devices.