

Danbury Library Board of Directors

Minutes of the Meeting

June 13, 2019

- I. President Ned Moore called the meeting to order at 4:00 p.m.

PRESENT: Ned Moore (President), Joan Damia, Gary Falkenthal, Randolph Summ, Nelson Merchan (Friends Co-President), Katie Pearson (Library Director)

Absent: Dimples Armstrong, Jimmetta Samaha, Shay Nagarsheth (Friends Co-President), Katharine Chung (Assistant Library Director)

- II. Minutes—

***A motion was made by Ms. Damia to accept the Board Minutes of May 9, 2019. It was seconded by Mr. Summ. It passed unanimously.**

III. Finance— Ms. Pearson reported that the copier machines made just over \$1,300 last month and there was a maintenance charge of \$78.96. Total year-to-date revenue is \$54,242 and we expect an additional \$4,000-5,000 in fees by the end of this month. We are on track for this fiscal year.

***A motion to accept the Finance Report was made by Mr. Falkenthal. It was seconded by Summ. It passed unanimously.**

IV. Friends Report— Mr. Merchan shared a summary of the Friends activities with the Board. The Friends Annual meeting is this Monday, June 17th at 5 p.m. in the Farioly Program Room. Mr. Merchan extended an invitation to the Board members to the meeting. They have a book writer who will be their guest. The Friends also plan on recognizing some of the board members and volunteers who are leaving. Mr. Merchan also shared with the Board a special invitation card to join Friends. The results of the recent Friends elections: Mr. Merchan and Shay Nagarsheth continue to be Co-Presidents. The Vice President is Candy Dayana Dube Murias from Anne's Place. The new Co-Treasurers are Dawn and Ms. Virginia Cook. We have an opening for a Secretary and welcome recommendations. The Friends now have a volunteer for outreach and engagement. Mr. John Kreiger is heading the online book sales effort. We hope to earn \$10,000 a year. We are starting small but hope to grow significantly.

Recently, we have had a large book donation (600books) and another large donation of books from Brewster that had to be picked up.

- V. Director's Report—

Statistics: Ms. Pearson reported that our Ellis data base had 91 users, 2,000 attended our STEAM fair, 71 patrons used the pod and we had 91 walk-in room uses, which is the highest to date.

Staffing— Ms. Pearson has had a full-time clerk start last week. Both John and Maryellen's positions have closed for applications. Once the commission reviews the applications, a test date will be set. A new part-time clerk has been hired and the Library will have one more opening at the end of the month due to one of our part-timers moving.

Café— No report

Future Development: We had a great turnout for the 150th birthday. We had about 250 people. Everyone had a good time. Summer reading kick off is on June 22nd. We have a kid DJ, a magician and a bunch of activities.

The State Bonding Commission will have a special summer session and hopefully we will have word about the status of our bond.

Ms. Damia was happy to report that the Garden Club was thrilled with participating Books In Bloom. Ms. Pearson announced the winners of the floral competition were:

Adult-- Anne Frank themed arrangement.

Junior-- Marley and Me themed arrangement.

Innovation Center: No update to report.

VI. **President's Report**— President Moore reported:

- The 150th was a lot of fun. Books-in-Bloom was sensational. There were very good designs.
- Fairly money—The Finance Department sent us some updated information. Balance is \$1,727,402 as of April 30, 2019. There was interest income of \$15,896 up until April 30, 2019. By the end of this fiscal year, June 30th, there should be a little bit more. We had not had a report for a long time. Now we are up-to-date. President Moore would like to meet in the fall with the Finance Department to find out what do we have, what we are making, and what can we spend.
- President Moore has had conversations with a few people who seem to be interest in becoming Board members. Hopefully, we will have definitive news by next meeting.

**MOTIONS OF THE BOARD OF DIRECTORS
OF THE DANBURY PUBLIC LIBRARY**

June 13, 2019

***A motion was made by Ms. Damia to accept the Board Minutes of May 9, 2019. It was seconded by Mr. Summ. It passed unanimously.**

***A motion to accept the Finance Report was made by Mr. Falkenthal. It was seconded by Summ. It passed unanimously.**

***A motion was made by Mr. Falkenthal to adjourn the meeting. It was seconded by Mr. Summ. It passed unanimously.**