

Danbury Library Board of Directors

Minutes of the Meeting

May 9, 2019

I. President Ned Moore called the meeting to order at 4:00 p.m.

PRESENT: Ned Moore (President), Joan Damia, Randolph Summ, Katie Pearson (Library Director)

Absent: Dimples Armstrong, Gary Falkenthal, Jimmetta Samaha, Nelson Merchan (Friends Co-President), Shay Nagarsheth (Friends Co-President), Katharine Chung (Assistant Library Director)

II. Minutes—

***A motion was made by Randolph Summ to accept the Board Minutes of April 11, 2019. It was seconded by Joan Damia. It passed unanimously.**

III. Finance—Ms. Pearson reported there were no expenses this month. She is building up the reserved account for the future shelving project. Copier revenue is \$1,073.21 and copier cost is \$86.28. Our budget was approved by the City Council. There was a question about the Farioly April statement so Ms. Pearson will check with Finance.

***A motion to accept the Finance Report was made by Joan Damia. It was seconded by Randolph Summ. It passed unanimously.**

IV. Friends Report—no Friends report. At the last Friends meeting, Ms. Pearson had told them that the Board requested a Friends representative at its meeting.

V. Director's Report—

Statistics: Ms. Pearson reported that April was a busy month and the number of people entering library was high due to several programs. Our Story Time on Saturday is bringing in on average 50 people. Community engagement has been good since October. Downloadable were high in April. Our STEAM Fair on Saturday will bring people to the Library.

Staffing—We have interviewed and hired 2 new part-time librarians. They will be starting in the next few weeks. We are waiting on the background check for the full-time clerk. Maryellen's and John's jobs have been approved by the Commission and we are waiting on the Human Resources to set a panel interview date before the jobs can be posted.

However, Ms. Pearson and Ms. Chung have advertised in many different forums and have had good results. We just had a resignation from a part-time clerk this week.

Café:- It has been open on schedule.

Future Development: Ms. Pearson reported that they have been busy preparing for summer. There is a new reading challenge to increase participation --just do a 20-minute learning activity a day.

Ms. Pearson will refresh the junior floor with some new tables and chairs. There are now new chairs in the Farioly Room and Lower Level Meeting Room.

We earned \$7,000 in room rental fees this year. Our spaces can only be booked 6 months in advance. Our STEAM Fair is on this Saturday.

Our 150th Anniversary Celebration invitation is in the Board packet and it also went out to City Council members. We are trying to do as much publicity as we can. A notice was sent to the News Times. Their area rep did call and asked if they can do a story about it.

Innovation Center: There is no report.

VI. **President's Report**— As Ms. Samaha will be out for a few months, President Moore asked the Board members to sign a Get Well Card for her.

IX. **Adjournment**--

***A motion was made by Joan Damia to adjourn the meeting. It was seconded by Randolph Summ. It passed unanimously.**

This meeting adjourned at 4:17 p.m.

Submitted by,
Theresa Buzaid, Executive Secretary

Ned Moore, Pres
Ned Moore, President

May 14, 2019
Date

**MOTIONS OF THE BOARD OF DIRECTORS
OF THE DANBURY PUBLIC LIBRARY**

May 9, 2019

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