

Danbury Library MakerLab Policy

The Danbury Library MakerLab is a free experiential learning space for patrons to explore the creation and fabrication process. Tools, technology, and equipment are made accessible through offered programs and self-exploration in an effort to enrich, inform and empower our patrons along with Studio 170 (Video + Audio) and our other services.

- Reserve time by calling, emailing the library, or by filling out the reservation request form online – a Danbury Library MakerLab staff member will contact you.
- Requests submitted via email or the online form will get a response within 1-2 business days.
- Processing of reservations is done during business hours, Monday through Friday. We do not process reservations during Library closings or holidays.

Reservations are accepted during open MakerLab hours:

Monday – Wednesday: 10:30am – 4:30pm

Thursday: 12:00pm – 6:00pm

Friday: 10:30am – 4:30pm

Saturday: Closed

Once the reservation request has been screened and approved, we will notify you and place your reservation on the calendar.

Any or all patron projects must be completed and all patron materials must be removed from the MakerLab within its operating hours. We cannot hold or keep patron materials within the MakerLab, after set hours.

3D print jobs must be completed 30 minutes before MakerLab closes.

All users of MakerLab must adhere to the [Customer Code of Conduct](#) and [Room Use Policy](#)

PROCEDURE:

- The Danbury Library MakerLab is open to patron use during set hours.
- Ages 13 and up may use the MakerLab. Youth under 13 may use the MakerLab if they are accompanied by a parent or guardian, who the Library will consider the responsible party, or if they are participating in a Library sponsored program.
- Certain tools, technology, and equipment may require personal protective equipment (PPE) in order to use or operate. If required, the Library will have PPE available for patron use.
- The Danbury Library may charge a nominal fee for certain consumable materials (3D filament, etc.)
- We prohibit all patron-supplied materials being used on or with 3D printer tools, technology, and equipment in order to reduce the risk of damage. We will provide materials for a nominal fee. Patrons using the sewing machine and Cricut will need to bring their own materials.

- Patrons must return tools, technology, and equipment to their original locations, in the state they found them, and clean their workspace before departing. The Danbury Library, its staff, and representatives are not responsible if a project is destroyed, does not print correctly, does not work, or does not turn out as expected. The patron understands that the Library, its staff and representatives are not responsible for any manufacturing defects or the quality of workmanship of any of the tools, materials, or equipment supplied through the MakerLab or the Danbury Library.
- The Danbury Library reserves the right to halt, delete, or disallow the creation of items that, in its judgment, violates Federal Law, State Law, City Code, or library policies, including the creation of weapons, obscene materials, or illegal items.
- The Danbury Library reserves the right to disallow a patron's use of the MakerLab in its entirety.
- **Food and drink are prohibited in the MakerLab.**
- Patrons assume all risks inherent to the use of the MakerLab and the tools, technology, and equipment are made accessible through the MakerLab (including those items available to check-out).

Please note that through the use of the MakerLab and the tools, technology, and equipment made accessible through the Danbury Library (including those items available to check-out), patrons are agreeing to assume the entire responsibility for the defense of and to pay, indemnify and hold the Library (including employees and volunteers) harmless from, and hereby release the Danbury Library or the City of Danbury, from any and all claims, liability for damage to property or bodily injury (including death) resulting from the use, condition, operation, or possession of the equipment, including damage or injury caused by the negligence of the Library employees and volunteers or by the patrons' reliance on incorrect or negligent representations, instructions, or advice by the Library employees and volunteers. Patrons agree that no warranties, express or implied, including merchantability or fitness for a particular purpose, have been made by the Library in connection with any tools, technology, and equipment. In no event shall the Danbury Library or the city of Danbury, be liable for special, direct, indirect, or consequential damages in connection to use of the MakerLab the tools, technology, and equipment are made accessible through the MakerLab (including those items available to check-out).

Approved April 14, 2022 by Library Board of Directors